



ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Date: Thursday 21st May 2026

Venue: Staffroom

Time: 6pm

Chairperson: Jeremy Hunt

Minute Taker: Ariana Peters

Time Keeper:

	Time	Item	Action (who)	Date due
1	6.00	Welcome, acknowledgement of country, and apologies Attendees: Zoe Aitken, Julie Allen, Elena Delmercato, Rosanna Grosso, Simon Horner, Jeremy Hunt, Andrea Jackson, Andrew Julian, Ariana Peters, Nicole Richards, Matthew Forsyth Apologies: Simon, Charlie, Mel		
2		MINUTES of previous meeting of 19th March 2026: Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Andrea Seconded: Zoe Carried.		
3		CORRESPONDENCE <u>Inwards as listed:</u> AEU: An in principle agree has been made so at present there is a pause on the stop work action. We will need to wait and see what happens and if this agreement is accepted. The one industrial action that has been upheld is no report writing comments. Nicole will communicate this to families. Moved: Andrew Second: Andrea		

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		<u>Outwards as listed:</u> None to report.		
4		MAIN ISSUES / MOTIONS / GENERAL BUSINESS Grant Night: Bendigo Bank held a Grant night which Andrew, Jeremy and Nicole attended. Information shared was nothing new for Andrew. Andrew would like to get Mary to discuss the JS sensory garden. He does not imagine applying for a large grant again this year. Matthew discussed the idea of a toilet block/ drink taps for the park. This would make it more accessible and appealing to groups outside of school hours. Andrew confirmed that Elwood Primary own the park. Nicole has contacts to access the paperwork to confirm this. Lots of potential opportunities to partner with organisations to upgrade facilities. As a school we are not eligible to apply for the Bendigo Bank Grant. We were auspiced by Poet's Grove last time. Andrew has reached out to the Elwood St Kilda Neighbourhood Learning Centre. Move: Jeremy Second: Nicole	Access docs that confirm we own the land. Nicole and Andrew	
5		SUBCOMMITTEE REPORTS		
5.1		FINANCE Zoe suggested that we could create a moment at end of year 2 with a collection of recipes sent home to families with a qkr code to link to fees. Induction booklet? Motion 5.1.1: Move that the Finance Committee Report be ratified individually and the minutes accepted. Moved: Seconded: Carried Motion 5.1.2: Move that the March 2026 Financial Reports be accepted. Moved: Andrew Seconded: Nicole		

	Time	Item	Action (who)	Date due
		Carried Motion 5.1.3: Move that the April 2026 Financial Reports be accepted. Moved: Andrew Seconded: Jeremy Carried Motion 5.1.4: Move that the School Purchase Card (ending 22nd February 2026) Financial Reports be accepted. Moved: Nicole Seconded: Jeremy Carried Motion 5.1.5: Move that the Profit & Loss statement (Gold Coin Cancer Council) be accepted. Moved: Elena Seconded: Zoe Carried Motion 5.1.6: Move that the presented Hire agreements be accepted. Moved: Rosie Seconded: Jeremy Carried Motion 5.1.7: Move that the Finance Committee report be accepted. Moved: Andrew Seconded: Jeremy Carried		
5.2		STRATEGIC PLANNING Nothing to report.		
5.3		OSHC - Out of School Hours Care Nothing to report		

	Time	Item	Action (who)	Date due
5.4		ENVIRONMENT / GOUNDS DEVELOPMENT Motion 5.4.1: Move that the Environment & Grounds Development verbal update be accepted. Moved: Rosie Seconded: Ari Carried There is a sign on the main building that says there is asbestos in that building on the mural. There is non present in that building. It is only in the eaves and corking in the portables.	Jeremy and Andrew to email the department to create a paper trail of timelines associated with works beginning.	
5.5		COMMUNITY ENGAGEMENT / COMMUNICATION: Nothing to report We are looking at pausing this sub committee and just call this as a needs basis. We will check in each year around the need for this committee as the landscape changes and decide if a formal committee is needed. We will not remove any committees. Strategic Planning OSHC Community Engagement to be paused. Motion 5.5.1: Move that the Community Engagement report be accepted. Moved: Jeremy Seconded: Elena Carried		
		REPORTS		
6		Principal's Report. School Council congratulate all the staff on the hard work that has gone into achieving top 100 Victorian school. Motion 6.1: Move that the Principal's report be accepted Moved: Jeremy Seconded: Ari Carrie		
7		Next meeting: Thursday 18 th June 2026		
8		Conclusion – Meeting closed at 8pm		