



ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Date: Thursday 18th June 2026

Venue: Staffroom

Time: 6pm

Chairperson: Jeremy Hunt

Minute Taker: Simon Horner

Time Keeper:

	Time	Item	Action (who)	Date due
1	6.03	Welcome, acknowledgement of country, and apologies. Attendees: Zoe Aitken, Julie Allen, Charlie Cooper, Elena Delmercato, Rosanna Grosso, Simon Horner, Jeremy Hunt, Andrew Julian, Ariana Peters, Nicole Richards, Mel Wilkins, Mandy van Zanen Apologies: Matthew Forsyth, Andrea Jackson, Vanessa Stevens A Quorum was present.		
2	6.06	MINUTES of previous meeting of 21st May 2026: Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Nicole Seconded: Elena Carried.		
3	6.09	CORRESPONDENCE <u>Inwards as listed:</u> The AEU Call for submissions to the national public school infrastructure inquiry letter was discussed. Jeremy stated that he is happy to delve deeper and look at the submission portal as EPS has a lot of photos and information relating to our infrastructure. <u>Outwards as listed:</u> None to report.	JEREMY	
4	6.19	MAIN ISSUES / MOTIONS / GENERAL BUSINESS Nicole reported that the vote for the DE/AEU In Principle Agreement closed today. We will know more shortly whether there will be further		

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		strike action.		
5		SUBCOMMITTEE REPORTS		
5.1	6.24	FINANCE Jeremy presented the Finance Committee report. Parent Contributions, although improved on same time last year, we still have a way to go to meet budget. Nicole will send out a video message calling for payments. Market raised funds continue to be spent with the new soft fall turf set to replace the bark and raised border around the Senior School play equipment in the next school holidays. Motion 5.1.1: Move that the Finance Committee Report be ratified and the minutes accepted. Moved: Jeremy Seconded: Mel Carried Motion 5.1.2: Move that the May 2026 Financial Reports be accepted. Moved: Jeremy Seconded: Nicole Carried Motion 5.1.3: Move that the School Purchase Card (ending 22 nd March 2026 & 22 nd April 2026) Financial Reports be accepted. Moved: Charlie Seconded: Andrew Carried Motion 5.1.4: Move that the Profit & Loss statements (Gold Coin Challenge Cancer, G5/6 Camp, Mothers' Day Lunch) be accepted. Moved: Rosie Seconded: Ari Carried Motion 5.1.5: Move that the Grade 3 camp and charge be accepted. Moved: Jeremy Seconded: Mandy Carried Motion 5.1.6: Move that the Grade 4 camp and charge be accepted. Moved: Ari Seconded: Andrew Carried		

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		Motion 5.1.7: Move that the amended 2026 Budget (V2), Cashflow Statement and variance report be accepted. Moved: Nicole Seconded: Mandy Carried Motion 5.1.8: Move that the Finance Committee report be accepted. Moved: Elena Seconded: Charlie Carried		
5.2	6.34	STRATEGIC PLANNING Rosie gave a verbal Strategic Planning update. Thanks to Mandy for raising and organising the loaning of musical instruments and to Simon for compiling a loan of equipment policy, The policy has been circulated for reference, no School Council motion required. Motion 5.2.2: Move that the Strategic Planning report be accepted. Moved: Mandy Seconded: Charlie Carried		
5.3	6.42	OSHC - Out of School Hours Care No report		
5.4	6.43	ENVIRONMENT / GOUNDS DEVELOPMENT Andrew presented the Buildings & Grounds report. Since the committee meeting Andrew has been in contact with the architects engaged with the structural repairs to the school and they confirmed the works have not been approved yet and to contact the VSBA. Andrew has emailed the VSBA, no response as of today. School Park Agreement ends March 2028. Andrew to reach out to City of Port Phillip. Nicole talked about the future work we need to do around what we want the park to look like, with or without a shared use agreement with City of Port Phillip. This could involve Captains and Sustainability team going out heat mapping and interviewing children. Works to be undertaken during the school holidays include – *New key system and compliant door handles across the school. *Soft fall turf to replace bark around Senior School play equipment. *Removal of bush along fenceline in staff carpark. *Repairs to hot water in JLC.	Ongoing B&G	

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		Motion 5.4.1: Move that the Environment & Grounds Development verbal update be accepted. Moved: Jeremy Seconded: Ari Carried		
5.5	7.05	COMMUNITY ENGAGEMENT / COMMUNICATION: Jeremy stated that it was agreed at the last School Council meeting to pause Community Engagement sub-committee until needed. Mandy mentioned that she was not at the last meeting and wanted to talk about the importance of community engagement for the school and the wider community and that she didn't want this to drop off. There was discussion around this and how community is embedded in everything we do at EPS. Nicole stated community engagement is more organic than a subcommittee, and there is so much we do that involves the community. We are also always looking for other community members to support the things we are doing, such as Kitchen Garden, and would welcome suggestions. Jeremy suggested that everyone take some time to digest this discussion and topic and to come back to this at the next meeting.	ALL	
		REPORTS		
6	7.21	Principal's Report. <u>Staffing</u> Muirin will continue to cover 3N in Nick T's absence. Congratulations to Nick D and Rhi, and to Olivia and Rick on the arrival of their babies. Claudia will commence maternity leave in Term 4. Once the replacement arrangement has been confirmed we will communicate this with families. <u>Teaching and Learning</u> All teams are currently planning for Term 3. This includes visiting Term 3 overviews and continuing to plan with the Victorian Curriculum 2.0. The depth of planning and level of rigour across teams is both strong and impressive. Staff are working collaboratively to ensure learning programs are purposeful, aligned and engaging for students. Staff are continuing to consider progression points for reports which will be available on XUNO in the last week of term.		

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		<u>Sustainability Leaders</u> We thank Larissa (Gr 5 Teacher and Sustainability Leader) for taking our Sustainability Captains on her day off to attend the new Port Phillip eco-centre. The Captains had a guided tour of the centre, participated in future environmental workshops, and had the opportunity to meet minister for environment, Enver Erdogan and shadow minister for environment, Nick McGowan, <u>Upcoming events organised by Larissa:</u> *Tree Planting at Ormond Reserve- Thursday 23rd July: *School Sustainability Festival: Thursday 3rd September *Eco Centre facilitated Environmental Leadership Program: Term 3 or 4, 2027. *Elwood PS Hosting a TEN (Teacher environment network) on Wednesday 21st October. *Gio, Ebony and Yalukit Willam Reserve continuing the work Charlie and Gio commenced with the glider possum corridors across Elwood and Elsternwick. *Larissa participating in a 3-day climate justice program with Melbourne University and the Science Gallery - target at young people, educators, scientists and artists. *The Yarra River keeper Association who run the Birrarung Riverfest, a beautiful event. We can share with our families...Sunday 27th September – Sunday 18th October 2026. Zoe talked about meeting Dr Karl, who was a keynote speaker at her work event, and the video message he made for children at EPS. <u>Upcoming Events and Key Dates</u> *Grade 5 and 6 Winter Round Robin Friday 19 June. *The last day of Term 2 is Friday 26 June, with students dismissed at 2:30 pm. *Term 3 begins on Monday 13 July. *Term 3 - Gr 4 Everybody Program *24th July – Trivia Night. *31st July - 100 days of prep *6th Aug - 3-way conferences starting at 2.30pm - dismissal at 1.30pm *13th Aug - House Aths Motion 6.1: Move that the Principal's report be accepted. Moved: Jeremy Seconded: Ari Carried		
7		Next meeting: Thursday 6 th August 2026 at 6pm		
8		Conclusion – Meeting closed at 7.36pm		