

# Elwood Primary School

## 2024 Parent Payment Arrangements – Grade 3



November 2023

Dear 2024 Grade 3 Families,

Elwood Primary School is planning and busily organising a great year of teaching and learning and would like to advise you of Elwood Primary School's voluntary financial contributions for 2024.

All Government Schools provide students with free instruction to fulfil the basics of the Victorian Curriculum and accordingly all contributions are voluntary.

Nevertheless, the ongoing financial support and commitment from our families ensures that our school can offer the best possible education beyond the basic Victorian Curriculum. We want to thank you in advance for all your financial support and for your family payment. This makes a huge difference to our school; the quality of programs we can offer, the staffing profile and all things that make EPS unique through your Co-Curricular contribution.

Your financial support of EPS has allowed us to offer above and beyond the standard curriculum. This includes:

- Quality equipment and resources to continue our wonderful Investigations in P-2 and Inquiry Units in 3-6.
- Additional resources for our Library such as quality books, 3D printers & kindles.
- Specialist Programs; (Performing Arts, PE, SAKG, Music, Indonesian, Prep Wellbeing & STEM)
- Most up to date ICT such as Interactive Whiteboards, printers, iPads, laptops etc.
- Sickbay and a Registered Nurse to attend to our students rather than teachers taking on additional duties.
- Maintaining our beautiful grounds and garden.
- Facilities maintenance with sub-contractors & trades, keeping our school compliant and safe.
- Creative and imaginative resources for our POD and YCDI sheds, allowing our kids the opportunity for imaginative and creative playtimes.

and so much more that makes EPS the standout school that we are!

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

A handwritten signature in cursive script that reads 'Nicole Richards'.

**Nicole Richards**  
Principal

A handwritten signature in cursive script that reads 'Andrew Gyopar'.

**Andrew Gyopar**  
School Council President

## 2024 Parent Payment Arrangements – Grade 3



### Grade 3

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<p><i>Consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>• <i>Classroom consumables – paper, pencils, pens, glue etc</i></li> <li>• <i>Art – paint, crayons, canvas, glitter, coloured paper etc</i></li> <li>• <i>Inquiry – Biology, Chemistry, Geography etc resources &amp; materials</i></li> <li>• <i>Mathematics – classroom equipment such as calculators, specialised maths equipment i.e. protractors</i></li> <li>• <i>English – classroom equipment such as Book Club books, writing materials</i></li> <li>• <i>STEM – equipment needed for specialist program</i></li> <li>• <i>Sports – equipment needed for specialist program</i></li> <li>• <i>Kitchen &amp; Garden – Supplies &amp; resources to maintain and grow produce, along with materials and ingredients for kitchen recipes</i></li> </ul>	\$380
<p><i>ICT &amp; Online Subscriptions</i></p> <ul style="list-style-type: none"> <li>• <i>Matific</i></li> <li>• <i>Reading Eggspress</i></li> <li>• <i>SeeSaw</i></li> <li>• <i>Provision of ICT devices such as iPads, desktops, printers etc</i></li> </ul>	\$50
<p><i>Incursions &amp; Excursions</i></p> <ul style="list-style-type: none"> <li>• <i>Melbourne Museum Indigenous excursion</i></li> <li>• <i>Earth and Space Discovery Dome</i></li> <li>• <i>House Cross Country</i></li> <li>• <i>Athletics Day</i></li> <li>• <i>Professor Bunsen – Chemistry incursion</i></li> <li>• <i>Recorder &amp; Method book</i></li> </ul>	\$100
<p><i>Printing, photocopying and learning materials</i></p>	\$30
<p><i>Whole School Events &amp; Activities</i></p> <ul style="list-style-type: none"> <li>• <i>Book Week</i></li> <li>• <i>Indonesian Week</i></li> <li>• <i>Fresh Fruit Fridays</i></li> <li>• <i>Art Show</i></li> </ul>	\$50
<p><b>Total Amount</b></p>	<b>\$610</b>

## 2024 Parent Payment Arrangements – Grade 3



Other Contributions - for non-curriculum items and activities	Amount
<p><b><i>Elwood Co-Curricular – Programs, Events &amp; Activities:</i></b></p> <ul style="list-style-type: none"> <li>• Kitchen &amp; Garden program.</li> <li>• Investigations and Inquiry equipment and resources</li> <li>• Supporting our Specialist Programs.</li> <li>• PE events &amp; equipment.</li> <li>• Filling the POD and YCDI shed.</li> <li>• New play equipment.</li> <li>• Maintaining our expansive grounds and garden areas.</li> </ul>	\$355
<p><b><i>First aid / Sick bay</i></b></p> <ul style="list-style-type: none"> <li>• Operational First Aid facility / Sick Bay.</li> <li>• Registered Nurse for recess and lunch.</li> <li>• Sick Bay supplies.</li> </ul>	\$65
<b>Total Amount</b>	<b>\$420</b>
<b>Tax deductible contributions:</b> <i>Suggested donation \$280 per family in either fund or a specified amount by the family.</i>	
<p><b><i>Building fund.</i></b> <i>A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure.</i></p>	\$140
<p><b><i>Library fund.</i></b> <i>A tax-deductible contribution to support book purchases and other equipment that sustain the library as a valuable resource.</i></p>	\$140
<b>Total Amount</b>	<b>\$280</b>

### Extra-Curricular Camps and Activities

Elwood Primary School offers a range of camps and activities that enhance and broaden the schooling experience of our students. These are provided on a user-pays basis and is dependent on the year level

Where costs are to be confirmed (TBC) information regarding these charges will be sent to you later in the year.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
<i>Grade 3 Camp</i>	TBC	
<b>Total Extra-curricular Items and Activities</b>		<b>\$TBC</b>



## 2024 Parent Payment Arrangements – Grade 3

### Financial Support for Families

We understand that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund (CSEF)
- State School’s Relief
- Alternate payment arrangements as negotiated with Nicole

For a confidential discussion about accessing these options, or if you would like to discuss alternative payment arrangements in Term 1, please contact:

Nicole Richards – Principal

Ph: 03 9531 2762 | Email: [elwood.ps@education.vic.gov.au](mailto:elwood.ps@education.vic.gov.au)

### TOTAL

Category	
Curriculum Contributions	\$610
Other Contributions (EPS Co-Curricular & First Aid)	\$420
Building & Library Fund (Tax deductible)	\$280 (suggested donation)
Extra-Curricular Items and Activities	\$TBC
	<b>TOTAL: \$1310</b>

### Payment methods

*Payments can be via:*

- Xuno app (preferred option)
- Eftpos or cash (at the School Office)
- Bank transfer (please contact the School Office for details)  
Ph: 03 9531 2762 Email: [elwood.ps@education.vic.gov.au](mailto:elwood.ps@education.vic.gov.au)

We kindly request payments are made by **1<sup>st</sup> March 2024** to ensure all planned activities and events can go ahead. If you would like to pay by quarterly instalments on Xuno, please notify the office to set this up.

### Refunds

*We address refunds when circumstances change, and/or, on a case-by-case basis. Where refunds are deemed reasonable and if the school has not incurred a cost on behalf of your child, refunds are made on a pro-rata basis.*

*If the school has incurred a cost, the school will act reasonably and take into consideration the Financial Help for Families Policy and relevant arrangements, including support for families experiencing hardship.*

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.