



## ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Date: Thursday 26<sup>th</sup> November 2020

Venue: Via Zoom

Time: 6.30pm

**Chairperson:** Andrew Gyopar

**Minute Taker:** Simon Horner

**Time Keeper:**

	Time	Item	Action (who)	Date due
1	6.30	Welcome, acknowledgement of country, and apologies  <b>Attendees:</b> Sam Casey, Edward Cook, Charlie Cooper, Rosanna Grosso, Andrew Gyopar, Simon Horner, Haydn Janney, Andy Langridge, Inouk Mackay, Michael Newton, Nicole Richards, Jay Tucker.  <b>Apologies:</b> Susan Taylor  A Quorum was present.  Andrew thanked School Council member and EPS staff for their contributions to the community during this challenging year.		
2	6.40	<b>MINUTES of previous meeting of 22<sup>nd</sup> October 2020:</b>  <b>Motion 2.1:</b> Move that these minutes be confirmed as true and correct of this meeting. Moved: Sam Seconded: Ed Carried.		
3	6.45	<b>CORRESPONDENCE</b>  <u>Inwards as listed:</u>  None to report  <u>Outwards as listed:</u>  None to report		
4	6.46	<b>MAIN ISSUES / MOTIONS / GENERAL BUSINESS</b>  Proposed End of Year School Council Dinner – Thursday 10 <sup>th</sup> December. Time TBC. Andrew to enquire and email confirmation to SC.  Nicole reported that we have still not heard about the Grounds Grant.	<b>ANDREW</b>	

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		Josh Burns, Federal Member, popped into school and he is aware that we are waiting to hear about the grant and will make a call to James Merlino and the VSBA to follow it up.		
5		<b>SUBCOMMITTEE REPORTS</b>		
5.1	6.55	<p><b>FINANCE</b></p> <p>Andrew presented the Finance Committee report.</p> <p>We are on track to meet the modified budget fee collection.</p> <p>There was discussion around the 2021 charges. The increase of \$5 to both the Other and Nurse suggested donations was agreed. The question of whether the Government pays for nurses was raised, to which Nicole answered no, there is no additional funding for this role and that a lot of schools do not have a nurse.</p> <p><b>Motion 5.1.1:</b> Move that the Finance Committee Report be ratified individually and the minutes accepted.  Moved: Charlie  Seconded: Sam  Carried</p> <p><b>Motion 5.1.2:</b> Move that the October 2020 Financial Reports be accepted.  Moved: Michael  Seconded: Charlie  Carried</p> <p><b>Motion 5.1.3:</b> Move that the School Purchase Cards (ending 22<sup>nd</sup> September 2020) Financial Reports be accepted.  Moved: Inouk  Seconded: Ed  Carried</p> <p><b>Motion 5.1.4:</b> Move that the 2021 charges be accepted.  Moved: Ed  Seconded: Sam  Carried</p> <p><b>Motion 5.1.4:</b> Move that the 2021 Indicative Budget be accepted.  Moved: Rosie  Seconded: Andy  Carried</p> <p><i>Haydn left the meeting at this point.</i></p>		

	Time	Item	Action (who)	Date due
5.2	7.05	<p><b>STRATEGIC PLANNING</b></p> <p>No Sub Committee meeting to report.</p> <p>Nicole and Rosie have been meeting to prepare for the Review. We have all the policies needed and Rosie has started to upload them to the template required.</p>		
5.3	7.10	<p><b>OSHC - Out of School Hours Care</b></p> <p>Nicole presented the Teamkids report.</p> <p>Teamkids will be paying fees for Term 4 and the holiday programme.</p>		
5.4	7.15	<p><b>ENVIRONMENT / GOUNDS DEVELOPMENT</b></p> <p>No Sub Committee meeting to report.</p> <p>Jay gave a verbal update.</p> <p>Jay has received a quote from Programmed, \$86K for a nature play section along the Poet's Grove boundary, and is expecting to receive the Rocketbox quote soon.</p> <p>Andrew asked if this would be fed back to Building and Grounds Committee and the play team for feedback to which Jay replied that yes it would be.</p> <p>A family has offered to build a cubby house in a tree on the grounds. Jay to investigate/follow up.</p> <p><b>Motion 5.4.1:</b> Move that the Environment &amp; Grounds Development verbal update be accepted.  Moved: Rosie  Seconded: Sam  Carried</p>	<b>JAY</b>	
5.5	7.30	<p><b>COMMUNITY ENGAGEMENT / COMMUNICATION:</b></p> <p>Nicole gave a verbal Community report.</p> <p>Dani Carey has locked in the 2021 Market dates.</p> <p>Sara Levene, Chair of the Parent &amp; Friends Committee, will be stepping down after four years. Nicole thanked Sara for her work with P&amp;F.</p> <p>Dani has put a call out for volunteers for Christmas Tree selling next month.</p>		

	Time	Item	Action (who)	Date due
		<p><b>Motion 5.4.1:</b> Move that the Community Engagement verbal update be accepted.  Moved: Charlie  Seconded: Inouk  Carried</p>		
		<b>REPORTS</b>		
6	7.40	<p><b>Principal's Report.</b></p> <p><u>Staff &amp; Parent Opinion Surveys</u>  Responses to both have been good. 80% positive for parents, compared to 68% for similar schools, and 89% positive for staff, with 81% for similar schools.  The 'Clear Understanding of Strengths' is an area for improvements. Andrew stated that School and Leadership should not be embarrassed about talking about, and communicating all the positive things at EPS. Responses to 'Managing Bullying' and 'The school treats my child with respect' were really positive.  Overall, very good results, especially considering the high stress situation our families were in.</p> <p><i>Zali joined and left the meeting at this point.</i></p> <p><u>New DET Operations Guide</u>  Nicole will send out a Konnective tomorrow regarding parents on site, social distance and masks.  Grade 6s can now have the Big Day Out at the waterpark, and parents will be invited to their final assembly on the last day of term.</p> <p><b>Motion 6.1:</b> Move that the Principal's report be accepted  Moved: Ed  Seconded: Andy  Carried</p>		
7		Next meeting: <b>TBC</b>		
8		Conclusion – Meeting closed at 8.03pm		