



## ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Date: Tuesday 28<sup>th</sup> April 2020 (extraordinary meeting)

Venue: Remotely through Zoom

Time: 7pm

**Chairperson:** Andrew Gyopar

**Minute Taker:** Simon Horner

	Time	Item	Action (who)	Date due
1		<p>Welcome, acknowledgement of country, and apologies</p> <p><b>Attendees:</b> Sam Casey, Edward Cook, Charlie Cooper, Andrew Gyopar, Rosanna Grosso, Laurie Hibbs, Simon Horner, Haydn Janney, Andy Langridge, Inouk Mackay, Michael Newton, Sarah Price, Nicole Richards, Natalie Solopotias, Susan Taylor, Jay Tucker, Olivia Waller.</p> <p><b>Apologies:</b></p> <p>A Quorum was present.</p>		
2		<p><b>MINUTES of previous meeting of 25<sup>th</sup> March 2020:</b></p> <p><b>Motion 2.1:</b> Move that these minutes be confirmed as true and correct of this meeting.  Moved: Inouk  Seconded: Ed  Carried.</p>		
3		<p><b>Team Kids rent reduction proposal</b></p> <p>Sam Hoath from Team Kids has sent a letter to all their schools asking to waive the Term 2 rental fee.  Team Kids usually have 38-40 children each night. At the moment there are 6-10 children attending, and some of these are just for short periods after school.  Nicole discussed not wanting to lose the service to the community.</p> <p><b>Motion 2.1.1:</b> Move to waive Team Kids' Term 2 rental fee.  Moved: Michael  Seconded: Sue  Carried</p>		
4		<p><b>Community Market Refunds.</b></p> <p>Nicole and Simon explained that some stall holders have asked for refunds for the cancelled March market. Dani has reported that most stall holders are happy to roll their payment to a future market.  The Elwood Farmers Market was discussed. As this is deemed as food sales it is allowed to operate. Nicole has removed their access to our buildings due to the current circumstances.</p>		

	Time	Item	Action (who)	Date due
		Nicole to talk to Dani and the Market Committee about possibility of running our market in a similar way to the Farmers Market.	NICOLE	
5		<p><b>Building Works update.</b></p> <p>Nicole gave a verbal report of the building works.  The downstairs Gr3 classrooms have been moved in to the new portables. The portables are likely to be here until Feb 2021.  The builders are digging up floors inside and trenches around the outside of the Senior School. They are taking out old pipes and getting ready to install root barriers. This work will be done this term.  The builders will then move the downstairs classrooms back and the upstairs Gr3 and one Gr5 classrooms out while painting and replastering is completed.  Next will be the staffroom.  Followed then by the outside of the Prep Hall building.  The inside of the Prep Hall building will be left until the Summer holidays to avoid as much disruption as possible.</p> <p>Nicole has got the builders to talk to DET and the Victorian School Building Authority (VSBA) to add the mould and mildew in the Senior School to the scope of works. The builders have been asked by the VSBA to quote a new roof for the Senior School.</p>		
6		<p><b>Grounds Master Plan</b></p> <p>Jay will raise at the next Enviro/Grounds Committee that we now have portables on the basketball court in the area designated for Grounds Master Plan works. There will need to be a discussion around the Grounds Master Plan and looking at possible alternate stages/areas.</p> <p>Future building works and the need for possible portables was raised. There is a double basketball court within the master plan which can accommodate portables if needed.</p>		
		Subcommittees - Nicole suggested rescheduling these for two weeks time, week beginning 11 <sup>th</sup> May, TBC		
		Next meeting: <b>14<sup>th</sup> May 2020</b>		
7		Conclusion – Meeting closed at 7.45pm		