

ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Thursday 26 November 2015

Venue: Staffroom 7:15 PM

Chairperson: John Richardson

Minute Taker and Newsletter Report: Lauren Thomas

Time Keeper: Anna Marinovich

	Time	Item	Action (who)	Date due
1	7:15	<p>Welcome, acknowledgement of country, and apologies Apologies: Amy Wilson, Christina Redlich and Jay Tucker (Grade 4 Camp)</p> <p>7:23 - Stuart Curnow from CFA to update council on defibrillator options and recommendations (ST Johns and Red Cross) and CPR maintenance</p> <p>7:48 - Tim from Team Holiday to Update council on the holiday program.</p> <ul style="list-style-type: none"> • 60 – 65 children per day • Lee is no longer the area manager, James is our new area manager • Consistent staffing • Keats Cleaning to clean kitchen as well as hall at Team Holiday's expense. • Tim will keep us updated. • There is a new agreement that has come through, Rob Csoti and Nicole Richards to follow up. • 18th to 22nd – surf camp 10 – 15yr olds Anglesea 	<p>School Council to discuss and Finance Committee to discuss funding options.</p> <p>Reconnect with Stuart in regards to best option for EPS.</p>	
2	7:55	<p>MINUTES of previous meeting Tuesday 27 October, 2015 Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Wendy Priddle Seconded: Nicole Richards Carried Matters Arising: None</p>		
3	8:00	<p>CORRESPONDENCE Inwards as listed: Outwards as listed Letter from Michael Gulliver</p> <ul style="list-style-type: none"> • Discussed the importance of respect in communication about individual choices • Rob Csoti to address in Information Nights especially in the senior school. <p>Changes to Special Religious Instruction 2016 overview from Vic State Gov't</p> <ul style="list-style-type: none"> • Latest update from the department <p>Motion 3.1: Move that Inwards Correspondence be received and Outwards confirmed. Moved: Barb Luebbers</p>		

	Time	Item	Action (who)	Date due
		<p>Seconded: Anna Marinovich Carried</p> <p>Action: - John Richardson and Rob Csoti to meet with Michael Gulliver to address the issues documented</p> <p>- Strategic Planning and Policy Sub Committee to add department update as a resource to our current policy</p>	<p>Rob to agenda</p> <p>Strategic Planning and Policy Sub Committee</p>	
4	8:21	<p>MAIN ISSUES / MOTIONS / GENERAL BUSINESS</p> <p>Team Holiday Defibrillator Discussion</p> <p>Motion 4.1: Move that the school purchases a defibrillator as early as possible in 2016. Referred on to the finance committee Moved: Wendy Priddle Seconded: Anna Marinovich Carried</p> <p>Motion 4.2: Move that Moved: Seconded: Carried/Defeated</p>	Finance Committee	As early as possible
4.1	8:25	<p>FINANCE – Michael</p> <p>Motion 4.1.1: Move that the October Payments be ratified & other Finance Reports be accepted. Moved: James Pergl Seconded: Nicole Richards Carried Action: None</p>		
4.2		SUBCOMMITTEE REPORTS		
	8:48	<p>Strategic Planning Rob Csoti Report tabled? Yes Motion 4.2.1: Move that the Strategic. Planning Report be accepted Moved: Ralf Huempel Seconded: Nicole Richards Carried Action:</p>	Nicole Richards and Rob Csoti to work with Angela Dawson on our Cybersmart policy	
	8:49	<p>Out of School Hours Care – Nicole Richards Report tabled? Yes</p> <p>Motion 4.2.2: Move that the OSHC Report be accepted and that we exercise the right to not accept the extension on our agreement with Camp Australia. Moved: Wendy Priddle Seconded: Glen Macann Carried Action:</p> <ul style="list-style-type: none"> Nicole Richards will notify Nick at Camp Australia that we do not accept the extension on our contract Refer to Finance Committee 	<p>Current agreement with Camp Australia expires on the 30th of June 2016</p> <p>Council agrees to put the agreement out to tender –The Finance committee will oversee this process</p>	
	8:55	<p>Environment/ Grounds Development – Anna Marinovich Report tabled? Yes Motion 4.2.3: Move that the E/GD Committee Report be accepted</p>		

	Time	Item	Action (who)	Date due
		Moved: Anna Marinovich Seconded: Ralf Huempel Carried Action:		
	9:00	Community Engagement/ Communication: Rob Csoti Report tabled? Yes Motion 4.2.5: Move that the Community Engagement/ Communications Report be accepted - Grade 6 graduation ceremony is changing from Caulfield Grammar to St Kilda Town Hall - Michael Gulliver finishing – Monica King taking over Moved: Anna Marinovich Seconded: Michael Newton Carried Action:		
	9:04	Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report Barb Luebbers Report tabled? Yes Motion 4.2.5: Move that the HUB Report be accepted Moved: Barb Luebbers Seconded: Wendy Priddle Carried Action: <ul style="list-style-type: none"> • Need to check email distribution list – Lauren Thomas, Nicole and Amy Wilson missing off list • Write a letter to local members and ministers in regards to pedestrian crossing • Rob to add child and youth directory to the newsletter 	Barb Luebbers Barb Luebbers and John Richardson to discuss, draft and agenda for next Hub meeting	
5		REPORTS		
5.1	9:10	Principal's Report. Staff opinion survey was exceptionally positive - Our data is well above all state primary schools in all areas - Our staff work incredibly hard and feel well supported which is fantastic Parent opinion survey - Our data is very positive - Homework, Learning Focus, Transitions and Extra Curricular has had a vast improvement over the past 3 years - Student behaviour and engagement are both quite high - 50% response rate - The comments were interesting to read and provide thoughts for reflection Motion 5.1: Move that the Principal's report be accepted Moved: Glen Macann Seconded: Michael Newton Carried Action:		
	9:54	Next meeting: End of year dinner Tuesday the 15 th of December at Rice, Paper and Scissors in Fitzroy on Brunswick St \$27 a head plus beverages	Nicole to email council members booking confirmation	

	Time	Item	Action (who)	Date due
		<p>Newsletter Report:</p> <p>The Elwood Primary School Council met on November the 26th and was presented with the motion to purchase a defibrillator to house on site. A defibrillator is a common treatment for life-threatening cardiac dysrhythmias and ventricular fibrillation. Stuart Curnow from our local CFA and also a parent of the lovely Angus (2A) and... came and presented us with all the facts and impressive statistics. We believe this is an important necessity to ensure that all of our students, staff, volunteers and visitors are in a safe environment. This decision has now been referred to the Finance Committee for funding.</p> <p>We also reviewed our data from the current staff and parent opinion surveys, thank you to everyone for your prompt and thoughtful responses. The staff opinion survey data was exceptionally positive. Our data is well above all state primary schools in all areas. The staff at EPS work incredibly hard and the leadership teams provides them with amazing support to achieve all that they do.</p> <p>We received a 50% response rate form the parent opinion survey. The data is was very positive with student engagement and behaviour ranking quite high. The data showed a vast improvement in parent opinions on; homework, learning focus, transitions and extra curricular over the past 3 years. Thank you for taking the time to complete the survey, it is a great tool for reflection.</p>	Lauren Thomas	
6	10:00	Conclusion		

Minutes

Time Keeper

<i>19 March</i>	Anna	Christina
<i>20 May</i>	Barb	Nicole
<i>18 June</i>	Glen	Michael
<i>20 August</i>	James	Jay
<i>17 September</i>	Wendy	Amy
<i>22 October</i>	Ralf	Lauren
<i>26 November</i>	Christina	Anna