

ELWOOD PRIMARY SCHOOL COUNCIL MEETING AGENDA

Thursday 16 November 2017

Venue: STAFF ROOM 7:15 PM

Chairperson: Ralf

Minute Taker and Newsletter Report: Kim Annesley

Time Keeper: Corey Hall

	Time	Item	Action (who)	Date due
1	7:15	<p>Welcome, acknowledgement of country and apologies.</p> <p>Attendance: Ralf Huemple, Nick D’Amellio, Haydn Janney, Corey Hall, Andrew Gyopar, Kim Annesley, Michael Newton, Nicole Richards, Michael Carter, Francesca Valmorbida, Jay Tucker, Christina Redlich</p> <p>Apologies: Rob Csoti, Elisa de Wit, Christine Wood</p>		
2	7:20	<p>MINUTES of previous meeting of Thursday 19 October</p> <p>Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting.</p> <p>Moved: Nicole Seconded: Francesca Carried</p> <p>Matters Arising: Michael Carter queried the procedure for the newsletter report. Discussion around importance of giving School Council a voice – agreed to write a summary at the end of each term summarising key discussions, decisions, plans.</p>	RH	ongoing
3	7:30	<p>CORRESPONDENCE</p> <p>Inwards as listed: NR discussed email received related to the School Asbestos Removal Program, of which 100 school buildings will be earmarked for demolition – possibly the LTC which contains high concentration of A3 asbestos and the building is poor condition. Demolition will occur in April 2018 and should be completed around Oct 2018. NR to advise School Council via email once the announcement is made.</p> <p><u>Action: Announcement made on Friday.</u></p> <p>With all identified high-risk asbestos now removed from schools, DET are focused on material that <i>could pose a risk in the future</i>. New architecturally-designed permanent modular buildings offer a fast and efficient solution.</p> <p>With less time needed for planning and construction DET can replace older buildings containing asbestos more quickly, with reduced disruption to students, staff and teaching programs.</p> <p>Our school is one of 26 schools to be part of the first 100 buildings to benefit from the program.</p> <p>\$1,741,000 Permanent Modular School Buildings Program Link for more info: http://www.schoolbuildings.vic.gov.au/Pages/Schools/Elwood-</p>	NR	17/11/17

	Time	Item	Action (who)	Date due
		<p>Primary-School.aspx</p> <p>1. preserving the Kitchen Garden (As much as possible, we will endeavour to minimise any loss of garden or beds. We assume fencing will be around part of the garden, but not all. We will work with the SAKG Staff and ensure planting doesn't occur in the beds that may be affected. We will know more as information comes to hand.)</p> <p>2. the extent to which the temporary portables housing the LTC class rooms will displace market stalls (Most portables will be able to be placed on the Senior School asphalt area, bumped up close to the Library and along the maze – very little disruption to market stalls as most stalls are housed on the B/B court, in front of the staffroom and into the turf area and Junior School Grounds.)</p> <p>3. the specifications of the modular buildings (air conditioning etc) (This information will come to light more closely to the project and as we work with the DET. We will be able to move out all the Interactive Whiteboards and new split systems from the LTC before demolition and re-use them in the new building.)</p> <p>4. if we can use Building Fund money to further improve the new buildings (add extra classrooms so all junior classes are within the junior school, add storage rooms to reduce the need for other sheds/shipping containers etc) (We don't have much say in the building or ability to change/add to the design. However, we are looking at some double roll-up storage sheds to take the place of the old bike shed on the Senior School B/B court.)</p> <p>Outwards as listed: N/A</p> <p>Motion 3.1: Move that Inwards Correspondence be received and Outwards confirmed. Moved: Kim Seconded: Corey</p>		
4	7:50	<p>MAIN ISSUES / MOTIONS / GENERAL BUSINESS</p> <p>HJ raised the issue of the yellow centenary t-shirt currently being sold, yet possibly not allowed in 2018. School Council recommends the sale of t-shirts cease at the end of 2017 and the yellow t-shirt to be tolerated as a part of the school uniform beyond (no end date). This was approved by a majority of 9 to 3.</p> <p><u>Action:</u> Nicole confirmed with Rob that there wouldn't be any more Centenary T-Shirts printed. We have limited stock left in larger sizes, but won't be sold next year. Students can wear the T-Shirts until they "wear-out".</p> <p>Uniform policy to be reviewed at the next Strategic Planning sub-committee and tabled at the next School Council meeting.</p>		

	Time	Item	Action (who)	Date due
4.1	8:05	<p>FINANCE Michael Motion 4.1.1: No finance report tabled. End of year reports to be prepared and circulated. Moved: N/A Seconded: N/A</p>	Christine Delaney	
4.2	8:10	<p>SUBCOMMITTEE REPORTS</p> <p>Strategic Planning Nicole Report tabled – Verbal report and summary of recent policies reviewed and due for ratification at next meeting.</p> <p>Motion 4.2.2: Move that the Strategic Planning verbal report be accepted Moved: Haydn Seconded: Nick Carried</p>		
		<p>Out of School Hours Care – James Taylor from Team Holiday provided an overview of Team Holiday OSHC, highlighting key successes. The recent holiday program was also well received with record attendance.</p> <p>Report tabled – October Report provided and verbal report</p> <p>Motion 4.2.3: Move that the OSHC Report be accepted Moved: Francesca Seconded: Christina Carried</p>		
	8:15	<p>Environment/ Grounds Development: Jay Report tabled – Verbal. Discussion around landscaping which will be placed on hold due to redevelopment/rebuild of LTC.</p> <p>Motion 4.2.4: Move that the E/GD Committee Report be accepted Moved: Haydn Seconded: Corey Carried</p>		
	8:30	<p>Community Engagement/ Communication: Jay / Nicole Report tabled – no</p> <p>Motion 4.2.5: Move that the Community Engagement/ Communications Report be accepted Moved: Christina Seconded: Nick Carried</p>		
	8:35	<p>Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report Report tabled – no; no Hub Meeting minutes distributed. Verbal report tabled. Key points from recent meeting related to dates for the HUB art show</p> <p>Motion 4.2.6: Move that the HUB Report be accepted Moved: Andrew Seconded: Kim</p>		

	Time	Item	Action (who)	Date due
		Carried		
5		REPORTS		
5.1	8:45	<p>Principal's Report In Rob's absence, Nicole presented a thorough report.</p> <p>Discussion held around funding of Centenary Projects e.g. funding Centenary artwork, landscaping and laying of the centenary bricks. Council request clarification around funding for centenary projects. Ralf to discuss with Rob. For further discussion at next Council meeting.</p> <p>School Council agreed on the wording for a series of plaque's: to recognise the Feferkranz's, the centenary artwork and location of the time capsule.</p> <p>Action:</p> <p style="text-align: center;">In gratitude Pip and Michael Feferkranz For the countless hours you have given to Elwood Primary School. We truly appreciate all your contributions. 20xx – 2017</p> <p>The Elwood Primary School community have laid a time capsule beneath this plaque in commemoration of our centenary year. This time capsule sits alongside "Encircle", our commemorative sculpture of our school's anchor emblem by Laura Woodward and made possible by the generous donations of (families donated)</p> <p>Nicole provided an overview of the results of the recent School Staff Survey. Most measures scored in the 80th percentile and all but 2 elements were significantly higher than scores for all other primary schools. Areas that scored lower are already being examined via the AIP.</p> <p>Action: The cost of laying the pavers built into the cost of the pavers themselves. Around 265 pavers sold with \$15 per paver for funding so @\$3,975 made. 100 Years Market money and 100 years concert, plus T-Shirts sold and donations earmarked for all Centenary Projects so at this stage @\$16,000 raised.</p> <p>Motion 5.1: Move that the Acting Principal's Report be accepted Moved: Christina Seconded: Kim Carried</p>	RH	
		Next meeting: Thursday 7 th December 2017		
		Newsletter Report for term 4: Ralf		

	Time	Item	Action (who)	Date due
6	9:40	Conclusion		

Date: 2017	Minutes	Time Keeper
18 May	<i>Andrew</i>	<i>Corey</i>
15 June	<i>Kim</i>	<i>Christine</i>
17 August	<i>Michael Newton</i>	<i>Francesca</i>
21 September	<i>Francesca</i>	<i>Nick</i>
*19 October	<i>Michael Carter</i>	<i>Hayden</i>
16 November	<i>Christine</i>	<i>Elisa</i>