

ELWOOD PRIMARY SCHOOL COUNCIL MEETING Minutes
Wednesday 20 May 2015
Venue: JLC 7:30 PM

Chairperson: John
Minute Taker and Newsletter Report: Barb
Time Keeper: Nicole

	Time	Item
1	7:30	Welcome, acknowledgement of country, and apologies Present: Anna, James, Barb, Michael, Christina, Ralf, John, Nicole, Wendy, Jay, Amy, Lauren, Rob, Michael (from 7.45pm) Apologies: Glen Observer: Jane Touzeau
2	7:35	MINUTES of previous meeting of Thursday March 19, 2015 Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Wendy Seconded: Christina Carried/Defeated Matters Arising: nil
3	7:45	CORRESPONDENCE Inwards as listed: None Outwards as listed: None Motion 3.1: Move that Inwards Correspondence be received and Outwards confirmed. Moved: Seconded: Carried/Defeated Action:
4	7:50	MAIN ISSUES / MOTIONS / GENERAL BUSINESS nil Motion 4.1: Move that Moved: Seconded: Carried/Defeated Motion 4.2: Move that Moved: Seconded: Carried/Defeated
4.1	8:00	FINANCE Rob Report as tabled. <u>Comments.</u> 1. Movement between March and April is largely DET grant. Money to Library Fund is down a little from 2014. Could be because perception is that Library is seen as completed. Reminder letters re voluntary contributions have been sent out. 2. Tenders for next stages of library close on 3 rd June. Expected cost \$30,000-35,000. Start last week of term or in holidays- 3-4 weeks duration. 3. Electricity account- further letter of demand. Copies of accounts have been requested. 4. IBAC- investigation is ongoing. Banker schools have been holding discretionary funds used by Regions, and evidence suggests that money has been used inappropriately/ illegally. EPS is not a banker school. 5. Costs of garden works for front of school have increased by \$4950 due to review of paving etc. Motion 4.1.1: Move that the March and April Payments be ratified & other Finance Reports be accepted. Moved: Lauren Seconded: Ralf Carried Action:

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4.2	8:10	<p>SUBCOMMITTEE REPORTS</p> <p>Strategic Planning Nicole Report as tabled <u>Comments</u> 1. AIP discussed 2. Markets social media page: policy discussed – to be revised, and sent out to community for comment.</p> <p>Motion 4.2.1: Move that the Strategic. Planning Report be accepted Moved: Amy Seconded: James Carried</p> <p>Action: Policies on web site: Nicole is updating. New DET policy on Complaints and Concerns is required. Nicole to base it on DET draft</p>									
	8:20	<p>Out of School Hours Care – Nicole Report as tabled Motion 4.2.2: Move that the OSHC Term 1 Report be accepted Moved: Jay Seconded: Ralf Carried</p> <p>Action: nil</p> <p><u>Additional reports</u> 1. Proposed new fees for Before and After School Care program which are set to be implemented from 6 July, 2015. The proposed fees for Elwood Primary School are as follows:</p> <table border="0"> <thead> <tr> <th></th> <th>Out of Pocket*</th> <th>Opening Hours</th> </tr> </thead> <tbody> <tr> <td>Before Care</td> <td>\$6.56 to \$9.53</td> <td>7.15am to 9.00am</td> </tr> <tr> <td>After Care</td> <td>\$9.10 to \$13.34</td> <td>3.30pm to 6.00pm</td> </tr> </tbody> </table> <p>*Refers to cost to parents after government rebates.</p> <p>As nearly all families who use the program are receiving the Child Care Rebate, out of pocket costs will increase by a maximum of \$0.66 per child per session.</p> <p>Motion 4.2.3 That the proposed new fees be accepted/acknowledged Moved: Wendy Seconded: Anna Carried</p> <p>2. Nick Barnes: Regional Manager: Staffing: Sharlene is leaving but will not move until she is replaced by someone suitable. Katie has also left. Action: Nicole will convene a meeting with John from Camp Australia to reassure EPS that staffing needs will be actively considered.</p>		Out of Pocket*	Opening Hours	Before Care	\$6.56 to \$9.53	7.15am to 9.00am	After Care	\$9.10 to \$13.34	3.30pm to 6.00pm
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	8:30	<p>Environment/ Grounds Development – Rob Report as tabled Motion 4.2.3: Move that the E/GD Committee Report be accepted Moved: Christina Seconded: Anna Carried</p> <p>Action: 1. Rob meeting with Bendigo Bank next week re the Solar Panel update funding. 2. CoPP: Oval resurfacing is in the draft budget. Oval will be out of use from Nov to April 16 approx. Market parking will be effected in Dec. EC parking may be an option. 3. Water leaks: Not a constant leak, so being investigated further. Cleaners are checking toilets before they finish work.</p>									

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	8:40	<p>Community Engagement/ Communication: Rob Report as tabled Plus: 1. <u>Family Life Victoria</u> sessions are booked from Year 1 -6. Costs are on Term planners. Evening sessions to explain program are \$20 per family Motion: 4.2.5: Move that the Community Engagement/ Communications Report be accepted Moved: Lauren Seconded: Anna Carried</p> <p>2. Jodie Scanlon has been a member of the school community for over 24 years, carrying out many valuable roles. She now has a full time position at Licola Camp but she will attend EPS school camps in 2015. Her contribution to the school and students has been hugely appreciated. John to write letter of appreciation and thanks from SC. Her name and contribution to be added to the school plaque. Motion Moved: Nicole Seconded: Wendy Carried Action: Letter to Jodie (John), addition of her name to plaque (Rob).</p>
	8:45	<p>Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report Barb Verbal report. Written report and attachments forwarded later in evening. Motion 4.2.5: Move that the HUB Report be accepted Moved: Nicole Seconded: Barb Carried Action:</p>
5		REPORTS
5.1	8:55	<p>Principal's Report. Motion 5.1: Move that the Principal's report be accepted Moved: Lauren Seconded: Anna Carried Action:</p> <p>Meeting closed 8.45pm</p>
		Next meeting: Thursday 18 th June 2015
		Newsletter Report:
6	9.40	Conclusion

	<u>Minutes</u>	<u>Time Keeper</u>
<i>19 March</i>	Anna	Christina
<i>20 May</i>	Barb	Nicole
<i>18 June</i>	Glen	Michael
<i>20 August</i>	James	Jay
<i>17 September</i>	Wendy	Amy
<i>22 October</i>	Ralf	Lauren
<i>26 November</i>	Christina	Anna