

ELWOOD PRIMARY SCHOOL COUNCIL MEETING

**Wednesday 16 March 2016**

**Venue: Staffroom 6:45 PM**

(We are starting at 6:45pm to say goodbye to James Pergl, John Richardson and Wendy Priddle and to welcome Paul Bell, Kim Annesley, Haydn Janney & Andrew Gyopar. Drinks and nibbles supplied.)

**Chairperson:** Ralf Huempel

**Minute Taker and Newsletter Report:** Corey Hall

**Time Keeper:** Jay Tucker

	Time	Item	Action (who)	Date due
1	7:30	Welcome and introductions		
2	7:45	Election of office bearers. Welcome, acknowledgement of country, and apologies <b>Apologies:</b> None <b>President – Ralf Huempel</b> Nominated – Nicole Richards Seconded – Jay Tucker No further nominations Ralf Huempel installed as School Council President <b>Vice President - Glen Macann</b> Nominated – Himself Seconded – Haydn Janney No further nominations Glen Macann installed as School Council Vice-President <b>Community Member nomination – Kim Annesley</b> Nomination – Glen Macann Seconded – Ralf Huempel Kim Annesley installed as community member of the council  Rob Csoti discussed finding further community members to join council. Highlighted the gender imbalance.	All council members to scout additional community members to join council.	
3	8:10	<b>CORRESPONDENCE</b> Inwards as listed: None Outwards as listed: None		
4.1	8:30	<b>FINANCE Ralf</b> Motion 4.1.1: Move that the February Payments be ratified & other Finance Reports be accepted. Moved: Paul Bell Seconded: Glen Macann Carried  Action: EFTPOS Moved: Glen Macann Seconded: Michael Newton Carried  INTERNET Moved: Christina Redlich Seconded: Haydn Janney Carried  INVESTMENT Moved: Paul Bell Seconded: Nicole Richards Carried		

	Time	Item	Action (who)	Date due
4.2	7:55	<b>SUBCOMMITTEE REPORTS</b>		
		<p><b>Strategic Planning</b> Nicole Richards  Report tabled? Yes  Motion 4.2.1: Move that the Strategic. Planning Report be accepted  Moved: Kim Annesley  Seconded: Po Hope  Carried</p> <p>Action:  Policies discussed  Viewing of material by students through electronic media</p> <p>AIP (annual implementation plan)  Moved: Nicole Richards  Seconded: Jay Tucker  Carried</p>	<p>Nicole to review the  “Viewing of material by students through electronic media”</p> <p>BROAD GUIDE LINE No.3  IMPLEMENTATION No.3  “As soon as practical”  language added</p>	
	8:10	<p><b>Out of School Hours Care</b> – Nicole Richards  Report tabled? No (verbal report)  Motion 4.2.2: Move that the OSHC Report be accepted  Moved: Glen Macann  Seconded: Haydn Janney  Carried</p> <p>Action:  Discussed the terms of contracts the school has with Camp Australia.  Nicole waiting for the contract to be reviewed by the Educational Departments legal department.  Establishing a KPI fortnightly – to manage the improvement of the program.</p>	Nicole: distributing the contracts to council	
	8:35	<p><b>Environment/ Grounds Development</b> – Rob Csoti  Report tabled? Yes  Motion 4.2.3: Move that the E/GD Committee Report be accepted  Moved: Corey Hall  Seconded: Paul Bell  Carried</p> <p>Action:</p>		
	8:45	<p><b>Community Engagement/ Communication:</b> Rob Csoti  Report tabled? Yes  Motion 4.2.5: Move that the Community Engagement/ Communications Report be accepted  Moved: Nicole Richards  Seconded: Michael Newton  Carried</p> <p>Action:</p>		
	9:00	<p><b>Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report</b>  Report tabled? No  Motion 4.2.5: Move that the HUB Report be accepted  Moved:  Seconded:  Carried / Defeated</p> <p>Action:</p>		
5		<b>REPORTS</b>		
5.1	8:35	<p>Principal’s Report.  Motion 5.1: Move that the Principal’s report be accepted  Moved: Jay Tucker  Seconded: Haydn Janney</p>		

	Time	Item	Action (who)	Date due
		Carried Action:  Annual report Moved: Nicole Richards Seconded: Kim Annesley		
6		<b>OTHER</b>		
	9:30	SUB COMMITTEE ALLOCATIONS  Members who have joined new sub-committee for 2016 Kim Annesley – Strategic Plan Christina Redlich – Community Engagement Paul Bell – Strategic Planning & Enviro Ground Jay Tucker – HUB Haydn Janney – Strat Plan & HUB Po Hope – Environment and Ground & Strategic Plan Nicole Richards – HUB Ralf Huempel – OHSC		
		Next meeting: Thursday 19 <sup>th</sup> May		
		Newsletter Report:		
6	9:45	Conclusion		

	<u>Minutes</u>	<u>Time Keeper</u>
<i>20 March</i>	Michael Feferkranz	Jay Tucker
<i>19 May</i>	Christina Redlich	Nicole Richards
<i>16 June</i>	Glen Macann	Poeta Hope
<i>18 August</i>	Paul Newton	Corey Hall
<i>15 September</i>	Andrew Gyopar	Christina Redlich
<i>20 October</i>	Kim Annesley	Glen Macann
<i>24 November</i>	Haydn Janney	Michael Newton