

ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Thursday 16 June 2016

Venue: Staffroom 7:15PM

Chairperson: Ralf

Minute Taker and Newsletter Report: Glen

Time Keeper: Po

	Time	Item	Action (who)	Date due
1	7:15	Welcome, acknowledgement of country, and apologies Apologies: Kim, Michael, Hayden		
2	7:20	MINUTES of previous meeting of Thursday 19 May 2016 Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Jay Seconded: Paul <i>Carried</i> Matters Arising:		
3	7:30	CORRESPONDENCE Inwards as listed: letter to School Council President, Ralph Huempel, from Louise Asher, the local State MP. Letter raises concerns on the findings of the Bracks' review into Government school funding. Outwards as listed: none Action: Ralph and Rob to consider the Bracks' report over the next month and provide more information to the next council meeting. A response to Louise Asher will be drafted following agreement with the School Council.	Ralph and Rob	Next council meeting.
4	7:35	MAIN ISSUES / MOTIONS / GENERAL BUSINESS None. Action: None		
4.1	7:40	FINANCE Ralf Motion 4.1.1: Move that the May Payments be ratified & other Finance Reports be accepted. Moved: Nicole Seconded: Paul <i>Carried</i> Action: Michael has offered to complete an audit of the school's contracts.	Michael	TBC

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4.2	7:50	SUBCOMMITTEE REPORTS		
		<p>Strategic Planning Nicole Report tabled? Yes</p> <ul style="list-style-type: none"> Victorian Registration and Qualification Authority's Guide to the minimum standards and other requirements for school registration was tabled. Noted that only four of the school's policies need to be updated to ensure compliance with the guide, which will be managed through the Strategic Planning Committee. <p>Motion 4.2.1: Move that the Strategic. Planning Report be accepted Moved: Corey Seconded: Christina <i>Carried</i></p> <p>Action: None.</p>		
	8:00	<p>Out of School Hours Care – Nicole Report tabled? Yes</p> <ul style="list-style-type: none"> Nicole briefed the Council on the proposal to renew the contract with Camp Australia and the proposed inclusion of KPIs to ensure the out of hours school care is operating at the appropriate standard. Special thanks to Andrew for developing the KPIs. <p>Motion 4.2.2: Move that the OSHC Report be accepted Moved: Glen Seconded: Corey <i>Carried</i></p> <p>Action:</p>		
	8:15	<p>Environment/ Grounds Development – Rob Report tabled? No report this month. Motion 4.2.3: n/a</p> <p>Action: n/a</p>		
	8:20	<p>Community Engagement/ Communication: Rob Report tabled? Yes</p> <ul style="list-style-type: none"> First two markets have been very good, but the May market suffered from poor weather and a reduced number of stalls as a result. As a result, the revenue raised from the May market was down on previous months. A project is underway to develop a coordinated program for Elwood school parents to assist other members of the school community who are experiencing some sort of hardship (eg illness). 		

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		<p>Motion 4.2.5: Move that the Community Engagement/ Communications Report be accepted Moved: Nicole Seconded: Christina <i>Carried</i></p> <p>Action: none.</p>		
	8:25	<p>Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report Report tabled? No report this month. Motion 4.2.5: N/A Action: none.</p>		
5		REPORTS		
5.1	8:35	<p>Principal's Report. Motion 5.1: Move that the Principal's report be accepted Moved: Glen Seconded: Nicole <i>Carried</i></p> <p>Action: None</p>		
		Next meeting: Thursday 18 th August		
		Newsletter Report:		
6	8:45	Conclusion		

SC Members :

Rob Csoti, Michael Newton, Jay Tucker, Christina Redlich, Nicole Richards, Glen McCann, Poeta Hope, Paul Bell, Corey Hall, Andrew Gyopar, Kim Annesley, Haydn Janney, Ralf Huempel