

ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Thursday 19 May 2016

Venue: JLC 7:30 PM

Chairperson: Ralf

Minute Taker and Newsletter Report: Kim

Time Keeper: Nicole

	Time	Item	Action (who)	Date due
1	7:30	Welcome, acknowledgement of country, and apologies Apologies:		
2	7:35	MINUTES of previous meeting of Wednesday March 23 2016 Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Nicole Seconded: Christina <i>Carried</i> Matters Arising: School Council Flowchart to be updated with correct names / email addresses.	Rob	
3	7:40	CORRESPONDENCE Inwards as listed: none Outwards as listed: none Action:		
4	7:45	MAIN ISSUES / MOTIONS / GENERAL BUSINESS Joanna Stanford from Derrimut PS provided an overview of her first few days spent at EPS as part of the Principal Preparation Program with the Bastow Leadership Institute. Joanna is especially interested in building strong community relationships. A discussion around the strength of EPS community relationships ensued and the invaluable contribution the office staff make was specifically acknowledged. Action:		
4.1	7:55	FINANCE Ralf Motion 4.1.1: Move that the March and April Payments be ratified & other Finance Reports be accepted. Moved: Kim Seconded: Christina <i>Carried</i> Action: School position on debt remains a work in progress. Andrew offered assistance if required.	Rob	
4.2	8:10	SUBCOMMITTEE REPORTS Strategic Planning Nicole Report tabled? Yes Motion 4.2.1: Move that the Strategic Planning Report be accepted. Moved: Hayden Seconded: Paul <i>Carried</i> Action: Motion 4.2.2: Move that the revised Privacy Policy be accepted. Moved: Paul Seconded: Christina <i>Carried</i>		

	Time	Item	Action (who)	Date due
		<p>Motion 4.2.3: Move that the revised ICT and eSmart Policy be accepted Moved: Hayden Seconded: Paul <i>Carried</i></p> <p>Motion 4.2.4: Move that the revised Viewing of Material by Students through Electronic Media Policy be accepted. Moved: Kim Seconded: Paul <i>Carried</i></p> <p>Motion 4.2.5: Move that the revised Acceptable Use by Students of Personal Portable Electronic Devices (PPED) Policy be accepted Moved: Andrew Seconded: Christina <i>Carried</i></p> <p>Nicole also presented and explained documentation related to Google Apps for Education (GAPE) – for information only.</p>		
	8:20	<p>Out of School Hours Care – Nicole Report tabled? Yes - verbal Motion 4.2.6: Move that the OSHC Report be accepted Moved: Paul Seconded: Christina <i>Carried</i></p> <p>Motion 4.2.7: Move that the Camp Australia usage report and proposed fee increase be accepted. Moved: Hayden Seconded: Michael <i>Carried</i></p> <p>Action: Camp Australia contract is currently being redrafted.</p>	Nicole	
	8:30	<p>Environment/ Grounds Development – Rob Report tabled? Yes Motion 4.2.8: Move that the E/GD Committee Report be accepted Moved: Nicole Seconded: Jay <i>Carried</i></p> <p>Action: Development opportunities for LTC discussed with architects - work in progress.</p>	Rob	
	8:40	<p>Community Engagement/ Communication: Rob Report tabled? Yes Motion 4.2.9: Move that the Community Engagement/ Communications Report be accepted Moved: Poeta Seconded: Christina <i>Carried</i></p> <p>Action:</p>		
	8:50	<p>Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report Report tabled? Yes - verbal</p>		

	Time	Item	Action (who)	Date due
		Motion 4.2.10: Move that the HUB Report be accepted. Moved: Nicole Seconded: Jay <i>Carried</i> Action: Rob to forward minutes to school council.	Rob	
5		REPORTS		
5.1	9:00	Principal's Report Report tabled? Yes Motion 5.1: Move that the Principal's Report be accepted. Moved: Jay Seconded: Corey <i>Carried</i> Action:		
		Next meeting: Thursday 16 th June		
		Newsletter Report: Kim		
6	9:12	Conclusion and meeting closed.		

SC Members :

Rob Csoti, Michael Newton, Jay Tucker, Christina Redlich, Nicole Richards, Glen McCann, Poeta Hope, Paul Bell, Corey Hall, Andrew Gyopar, Kim Annesley, Haydn Janney, Ralf Huempel