

ELWOOD PRIMARY SCHOOL COUNCIL MEETING MINUTES

Thursday 24 November 2016

Venue: Staffroom 7:15 PM

Chairperson: Ralf

Minute Taker and Newsletter Report: Haydn

Time Keeper: Christina

	Time	Item	Action (who)	Date due
1	7:25	Welcome, acknowledgement of country, and apologies Apologies: Nicole, Michael, Present: Rob, Ralf, Corey, Jay, Francesca (parent 2R), Paul, Haydn, Christina, Kim, Andrew Francesca was invited by Kim to ascertain interest in joining next year's committee		
2	7:30	MINUTES of previous meeting of Thursday 20 October 2016 Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Paul Seconded: Corey Carried Matters Arising: None		
3	7:35	CORRESPONDENCE Inwards as listed: Travel request for New Mexico Study Trip, declined by Deputy Secretary / Dept of Education Outwards as listed.: Request for review sent to department and correspondence back again declined Motion 3.1: Move that the school council requires a meeting with the Deputy Secretary. Moved: Kim Seconded: Andrew Carried Action: Request a meeting with the Deputy Secretary to understand the reason for the refusal. This professional development has been successfully attended and approved in the past so we need to understand if we can continue with the type of professional development in the future. Ralf to draft a letter and request a meeting on behalf of the School Council		
4	7:40	MAIN ISSUES / MOTIONS / GENERAL BUSINESS None listed		
4.1	7:55	FINANCE Ralf Motion 4.1.1: Move that the October Payments be ratified & other Finance Reports be accepted. Moved: Christina Seconded: Corey Carried Proposal to increase school fees for 2017 from \$310 to \$320 Moved: Haydn Seconded: Kim Carried		

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		Action:		
4.2	8:06	SUBCOMMITTEE REPORTS		
		<p>Strategic Planning Nicole Report tabled? Yes Motion 4.2.1: Move that the Strategic. Planning Report be accepted.</p> <p>Moved: Andrew Seconded: Christina Carried</p> <p>Other reports reviewed and approved .</p> <p>Mandatory Reporting Moved: Jay Seconded: Paul Carried</p> <p>Responding to incidents, disclosures and suspicions of Child Abuse Moved : Paul Seconded: Haydn Carried</p> <p>Child Safety Code of Conduct Moved: Corey Seconded: Kim Carried</p> <p>Action: Reports to be distributed as necessary</p>		
	8:12	<p>Out of School Hours Care – Nicole Report tabled? Yes Motion 4.2.2: Move that the OSHC Report be accepted Moved: Andrew Seconded: Corey Carried</p> <p>Action:</p>		
	8:15	<p>Environment/ Grounds Development Report tabled? Not written but verbal report given Motion 4.2.3: Move that the verbal E/GD Committee Report be accepted Moved: Jay Seconded: Paul Carried / Defeated</p> <p>Action: No report tabled but there was a meeting and discussion about changing the front of the school open area to finish the front nicely. Portable is definitely coming for increase in classes for 2017, will be onsite mid-December. Plan to remove old sheds so as to minimise any loss of playground space.</p>		
	8:30	<p>Community Engagement/ Communication: Rob Report tabled? Yes Motion 4.2.5: Move that the Community Engagement/ Communications Report be accepted</p>		

	Time	Item	Action (who)	Date due
		Moved: Haydn Seconded: Christina Carried Action:		
	8:41	Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report Report tabled? No, meeting delayed until early December Action: None		
5		REPORTS		
5.1	8:42	Principal's Report. Motion 5.1: Move that the Principal's report be accepted Moved: Andrew Seconded: Jay Carried Action: Reviewed the Staff Opinion survey. Very strong results across all areas with increase in most areas over previous years.		
		Next meeting: December dinner		
		Newsletter Report:		
6	9:15	Conclusion		

SC Members :

Rob Csoti, Michael Newton, Jay Tucker, Christina Redlich, Nicole Richards, Glen McCann, Poeta Hope, Paul Bell, Corey Hall, Andrew Gyopar, Kim Annesley, Haydn Janney, Ralf Huempel