Elwood Primary School No 3942

Scott Street, Elwood 3184   Telephone 9531 2762   Fax 9531 5497

Fundraising by Elwood Student Council

PURPOSE

1. To assist the Elwood Student Council to identify values that are important in their lives through the process of deciding which community appeals they will support.

2. To encourage students to implement an action plan to support these appeals.

3. To establish an awareness of the value of their contribution to these appeals.

BROAD GUIDELINES

This policy applies to student managed fundraising and does not include school based fundraising for school projects.

Specific focus and purpose of appeals must be consistent with school values.

IMPLEMENTATION

1. Elwood Student Council members, assisted by staff, research appeals and make recommendations for support.

2. Research on fundraising proposal / goods collections should identify:

    - why funds/goods are needed

    - who is involved

    - how they are to be raised/collected

    - how money is to be spent

    - the integrity of the selected organisation.

3. Final recommendations are presented to School Council for approval.

4. Class teachers educate students about the reasons why an appeal is being supported.

5. Generally four appeals per year are supported, with a minimum of two appeals supporting Australian / local community appeals.

6. Appeals are scheduled with respect to other school activities.

7. Appeals to be supported are published in newsletter, website and Konnective along with assembly promotion.

8. Elwood Student Council teachers are responsible for distribution of funds/collection as appropriate.

RESOURCES

1. Publicity brochures/ posters from community appeals/ newsletter/website/Konnective

2. Fundraising for School Policy

3. Cash Handling Policy

4. Other as appropriate.

POLICY HISTORY

Version Approval Date:	Summary of changes:	Next Review:
August 2009	Policy created, council approved	3 year cycle or as needed
May 2017	Amendments made by Sub Committee, School Council	3 year cycle or as needed