

ELWOOD PRIMARY SCHOOL COUNCIL MEETING

Thursday 16 February 2017

Venue: Staffroom 7:15 PM

Chairperson: Ralf

Minute Taker and Newsletter Report: Michael

Time Keeper: Jay

SC Members Present :

Rob Csoti, Michael Newton, Jay Tucker, Christina Redlich, Nicole Richards, Glen McCann, Paul Bell, Andrew Gyopar, Haydn Janney, Ralf Huempel, Francesca Valmorbida

	Time	Item	Action (who)	Date due
1	7:15	Welcome, acknowledgement of country, and apologies Apologies: Kim, Corey,		
2	7:30	MINUTES of previous meeting of Thursday 24th November 2016 Motion 2.1: Move that these minutes be confirmed as true and correct of this meeting. Moved: Paul Seconded: Nicole Carried Matters Arising: None		
3	7:35	CORRESPONDENCE Inwards as listed: Letter from Deputy Secretary Bruce Armstrong re New Mexico Study tour. Outwards as listed. December 2016 – Application rejected February 2017 – Response received from James Merlino Action – To arrange a meeting with Deputy Secretary to discuss application, and future application Motion 3.1: Move that Inwards Correspondence be received confirmed. Moved: Nicole Seconded: Jay Carried Action: Above	Rob Csoti	16/3/17
4	7:40	MAIN ISSUES / MOTIONS / GENERAL BUSINESS New Community Member Francesca to join council. Motion 4.1: Move that Moved: Michael Seconded: Hayden Carried Motion 4.2: Move that Moved: Seconded: Carried/Defeated		
4.1	7:45	FINANCE Ralf Motion 4.1.1: Move that the December & January Payments be ratified & other Finance Reports be accepted. Moved: Hayden Seconded: Nicole Carried Internet Banking Policy Moved: Hayden Seconded: Andrew Purchasing Card Policy Moved: Andrew Seconded: Michael		

	Time	Item	Action (who)	Date due
		Eftpos Policy Moved: Christina Seconded: Francesca Action: Review remaining policy - Investment Policy, Rob to send out to School Council Members	Rob Csoti	16/3/17
4.2	7:55	SUBCOMMITTEE REPORTS		
		Strategic Planning Nicole Report tabled? Yes Motion 4.2.1: Move that the Strategic. Planning Report be accepted Moved: Paul Seconded: Hayden Carried Action: None		
	8:05	Out of School Hours Care – Nicole Report tabled? Yes Motion 4.2.2: Move that the OSHC Report be accepted Moved: Andrew Seconded: Hayden Carried Action: Meet with Camp Australia to discuss mutual termination of contract, liaise with Department of Education Legal to manage process if agreement is or isn't reached. View & discuss other with Camp Australia and Osh schools.	Nicole	16/3/17
	8:15	Environment/ Grounds Development Report tabled? Yes Motion 4.2.3: Move that the E/GD Committee Report be accepted Moved: Jay Seconded: Francesca Carried Action: Front Garden & Kitchen works to be completed		
	8:20	Community Engagement/ Communication: Rob Report tabled? Yes Motion 4.2.5: Move that the Community Engagement/ Communications Report be accepted Moved: Christina Seconded: Jay Carried Action: Move cakes/ baked goods away from grade responsibility to a competition based program. Points allocated per cake to go towards house shield.	Andrew	16/3/17
	8:25	Education Precinct (The Hub Child Care Centre, Elwood Primary, Elwood College) report Report tabled? No Motion 4.2.5: Move that the HUB Report be accepted Moved: Seconded: Carried / Defeated Action:		
5		REPORTS		
5.1	8:35	Principal's Report. Motion 5.1: Move that the Principal's report be accepted Moved: Christina Seconded: Paul Carried Action: Sarah & Joe to change roles, Joe to Prep S and Sarah to sports & Arts. Garden program, Kate has retired and Cathy to take over.		
		Next meeting: Thursday 16 th March		

	Time	Item	Action (who)	Date due
		Newsletter Report:		
6	9:00	Conclusion		